

Building Inspector

The Municipality of West Perth is seeking a motivated and energetic individual to take on the responsibilities of Building Inspector as defined in the Ontario Building Code Act, Regulations and Municipal by-laws.

This is a permanent full-time position (35 hours/week).

Salary range \$68,213.60 to \$85,267.00 annually (2024 Rates)

Responsibilities:

- Report to the Chief Building Official
- Perform the responsibilities of a Building Inspector as defined in the Ontario Building Code Act and Municipal By-laws.
- Perform statutory inspection and enforcement functions under the Ontario Building Code by:
- (1) conducting physical inspections of construction to confirm compliance with Codes & by-laws, (2) receiving, reviewing, and processing permit applications, (3) maintain accurate records of inspections in Cloudpermit, Keystone software systems and property files, (4) advise of problems encountered, (5) provide technical guidance and interpretation on site when required.
- Respond to complaints concerning construction, zoning, property standards and applicable laws.
- Issue Orders to Comply, Orders not to Cover, Orders to Uncover, Unsafe Orders as required to resolve inspection/enforcement problems including Court Action.
- Working knowledge of legislation, regulations, policies, and procedures that impact planning, building, HVAC and plumbing inspection and related matters.
- Demonstrate the ability to be a team player who is able to establish working relationships with Council, employees and the general public.
- Carry out any other related duties as assigned by his/her supervisor.

Qualifications:

- College Diploma in Architecture or Construction Engineering Technology and/or at least 3 years' relevant experience in a government/institutional setting or an equivalent combination of trade education and experience.
- Qualification under Bill 124 in the following categories: General Legal Process, House, Small Buildings, HVAC House, plumbing all buildings and Plumbing House and On-Site Sewage,
- Current Membership or eligibility for membership in OBOA
- Retains a valid Class "G" Drivers License.

The Municipality is prepared to offer the ideal candidate a competitive salary with a comprehensive benefits package commensurate with experience and qualifications. Training opportunities provided.

Interested applicants are invited to submit a cover letter and resume in confidence to Karen DeHaan, Human Resources Coordinator, no later than **4:00 pm May 1, 2024 to:**

Karen DeHaan, 519-348-8429 ext. 263, kdehaan@westperth.ca

We thank all applicants for their interest, however, only those being considered for an interview will be contacted. Personal information is collected under the Authority of the Municipal Act and is used to determine eligibility for potential employment. Please contact the Municipality for availability of accommodation for applicants with a disability.