



BUILDING INSPECTOR I or II

JOB POSTING ID 24E-21

North Bay is a diverse community that offers a perfect blend of opportunity and easy living. Servicing a regional catchment area of 112,000 people, this progressive city of 51,553 residents is nestled between Lake Nipissing and Trout Lake, and is conveniently located just three and a half hours from major Ontario centers such as Toronto and Ottawa.

Applications are invited for the position of Building Inspector within the Corporation of the City of North Bay's Building Department. Under the direction of the Chief Building Official, carries out the statutory duties of Building Inspector I or II, and is responsible as assigned and appointed for the enforcement of the Building Code Act and Regulations and other By-laws in accordance with appointment By-laws as they relate to residential projects. Examines plans, obtains information for issuance of building permits, conducts inspections and maintains accurate records. Conducts investigations, issues Provincial offences Certificates and summons. Carries out duties of Municipal Law Enforcement Officer, Property Standards Officer, Provincial Offences Officer and other related duties as assigned by the Chief Building Official.

Qualifications:

- Graduate of Architectural or Engineering Technologist Program or related discipline
- Completion of the following courses related to Bill 124:
- Building Inspector I (Legal Processes and Responsibilities, The House, HVAC House, Plumbing the House) or Building Inspector II Completion of eleven (11): (Legal Processes & Responsibilities, The House, HVAC House, Plumbing - the House, Small Buildings, Detection - Lighting & Power, Building Services, Building Structural, Plumbing – All Buildings, Large Buildings and Complex Buildings).
- Five (5) years previous related experience.
- Thorough knowledge of Building Code Act, Ontario Building Code, Provincial Offences Act and related documents.
- Training in Ontario Municipal Law Enforcement and Ontario Property Standards.
- Thorough knowledge of construction materials and techniques.
- Excellent interpersonal and communication skills.
- Must possess a valid Ontario Driver's License and have a vehicle available for use on the job.

Hours of Work: Monday to Friday 8:30 a.m. – 4:30 p.m. (37.5 hours per week)

Environment: Unionized

Current Hourly Rate: \$37.39 per hour (Building Inspector I)

\$40.36 per hour (Building Inspector II)

We offer a comprehensive benefit package including an Employee Assistance Program, Health and Dental Benefits and Life, Long-Term Disability, and AD&D Insurance. The City of North Bay is an Ontario Municipal Employees Retirement System (OMERS) employer.

Qualified individuals interested in being considered for this position are requested to submit **a resume and covering letter in one PDF document** via email to: staffing@northbay.ca. **Please identify the Posting ID: 24E-21 in the subject line.**

Please note that this vacancy will be posted until filled, but a **review of applications will begin May 6, 2024**. While we appreciate the interest of all applicants, only those selected for an interview will be contacted.

Applicant information is collected under the authority of the Municipal Freedom of Information and Privacy legislation and will be used strictly for the purpose of candidate selection. Accommodation will be provided in all parts of the hiring process as required under the City's Accessibility Policy. We encourage applicants to make their needs known to Human Resources in advance.

An Equal Opportunity Employer