



**Building Inspector II**  
**Regular Full Time**  
**Requisition ID: 4240**  
**Salary Range: \$97,328 Annually**

The City of Markham is proud to be recognized for the 5<sup>th</sup> consecutive year as one of Canada's Best Employers by Forbes and Statista Inc. In 2025, the City of Markham is ranked 2nd among municipalities in Canada and 12th overall for Government Services. The recipient of multiple environmental awards, we are recognized for our innovative sustainability and urban planning initiatives as well as our fiscal accountability. More than 366,000 residents call Markham home and benefit from our rich heritage, culturally diverse environment, vibrant local economy and focus on quality of life.

The City of Markham is currently accepting applications for the regular full-time position of Building Inspector II in the Building Standards Department, Development Services Commission. While all applications will be received, current members of CUPE 905 (Inside Workers) will be given first consideration. To apply, please submit your resume and cover letter at [www.markham.ca/careers](http://www.markham.ca/careers) by **April 3, 2025**.

Please note the salary range is based on 2023 rates.

**Join us and make a lasting difference!**

### **JOB SUMMARY**

To ensure the construction of new buildings and the state of existing buildings meet community and Building Code standards.

### **KEY DUTIES AND RESPONSIBILITIES**

- Conducts multiple on-site inspections of all building construction types, including specialized assessment of sewage system, fire alarm, and sprinkler systems to ensure conformity with the Ontario Building Code, municipal by-laws, and approved documentation (eg. details of permit)
- Interprets all parts of the Building Code, Building Code Act and referenced standards, conducting analysis of conceptual and technical theories, and additional investigation and research of structural and hydraulic design to propose solutions to complex building code issues.
- Issues verbal and written reports and orders as a result of identified code deficiencies, enforcing existing legislation and established by-laws
- Inspects unsafe buildings and structures, coordinating the required resources and providing guidance to internal and external contacts to render a property temporarily safe to protect the public.

- Responds to questions from internal and external customers (eg. the public) regarding the permits process, routine questions and/or complaints, in order to deliver accurate advice and service to customers and the general public.
- Initiates legal proceedings and attends court as a witness as a result of illegal construction practices, in order to protect public safety, enforce legislation and municipal by-laws, and ensure against liability
- Issues certificates of occupancy to permit the use of all building types, ensuring dwellings have been constructed safely to meet customer construction deadlines (eg. meeting scheduled dates of building occupancy).
- Maintains current knowledge skills, professional certification status and a valid driver's license, in order to meet Ontario and organizational occupational requirements and standards.

## REQUIRED SKILLS & COMPETENCIES

- College diploma in Architecture, Civil Engineering or equivalent at technologist level
- Eligible for membership in AATO or OACETT with 5 to 7 years related building construction, plumbing & HVAC experience
- Successful completion of provincially mandated exam program administered by Ministry of Municipal Affairs (B.C.I.N#) relating to:
  1. Building Code Act and the Ontario Building Code (OBC)
  2. In the categories of qualifications that correspond to the types of buildings that will be inspected as set out in OBC
- Excellent working knowledge of OBC: ability to read/interpret plans/specifications; commitment to providing quality customer focused service working in a team environment.
- Excellent communication and computer skills; ability to work on own initiative
- Certified Building Code Official designation
- Valid Ontario Class G Drivers license & use of personal vehicle for business purposes required. Monthly vehicle allowance provided.

## CORE BEHAVIOURS

- **Service Excellence:** Meets or exceeds service standards when interacting with customers in the community and in the organization.
- **Change & Innovation:** Responds positively and professionally to change and helps others through change.
- **Teamwork & Relationship Building:** Interacts with others in an inclusive, collaborative and respectful way that creates effective working relationships.

- **Communication:** Communicates in a clear, professional and respectful way; demonstrates active listening.
- **Accountable & Results Oriented:** Demonstrates ethical behaviour and accountability, aligns with City values, and abides by relevant policies and legislation.
- **Management & Leadership:** Demonstrates self-management, professionalism and engagement; leads by example.

The City of Markham is committed to inclusive, accessible and barrier free employment practices and to creating a workplace that reflects and supports the diversity of the community we serve. Please let us know if you require an accommodation and we will work with you to ensure a barrier free hiring process.

Please respect our scent free area by not wearing scented products when visiting the office.