

# Clarington

## We're looking for a Senior Building Inspector to join Clarington's Planning & Infrastructure Services team!

If you require this information in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

### Why Clarington

#### **Clarington is a place of possibilities.**

With a population set to double by 2051, Clarington is one of the fastest-growing municipalities in Durham Region with more than 107,000 people across four urban centres and 14 hamlets. Clarington offers a perfect blend of urban living and country charm and is known for its thriving energy and agriculture sectors, historic downtowns and as a great place to live, work and play.

Our people enjoy a collaborative work environment, work-life balance, and are at the forefront of community impact. We value accountability, integrity and respect, and are committed to fostering equity, inclusion and diversity in the workplace. Together, we are striving to enhance the quality of life for residents today and for future generations who call Clarington home.

The future is bright – and working with the Municipality of Clarington means you can help shape it. How will you make your mark?

### Position Snapshot

#### **Clarington is growing and our workforce is, too!**

The duties and responsibilities of the position are performed under the direct supervision of the Chief Building Official. Overall this position is responsible for, but not limited to, conducting on-site inspections and the review of documents and issuance of building permits to ensure compliance with the Ontario Building Code and other relevant legislation.

### What you'll be doing

#### **As a Senior Building Inspector, your responsibilities include but are not limited to:**

- Maintaining accurate and detailed records of inspections and investigations.
- Coordinating and monitoring the workflow of the Building Inspectors including organizing, guiding and providing assistance pertaining to code interpretation and inspections.
- Performing routine and complex building inspections, ensuring compliance with and enforcement of the Ontario Building Code and applicable law.
- Responsible for the inspections of the complete building for all Large and Complex buildings.
- Responding to customer inquiries, in person, via telephone and/or electronically.
- Researching and responding to enquiries on Building Code matters and liaising with departments, external agencies, builders, engineers and architects regarding Ontario Building Code interpretations and enforcement.

- Providing advice to Plans Examiners on related permit applications and construction.
- Assisting the Chief Building Official, Senior Plumbing/Mechanical Inspector, and Senior Plans Examiner with the co-ordination of building permit applications and the collection of approvals for conditions set out for the clearing of applicable legal requirements.
- Responsible for updating the electronic building permit information system.
- Other duties as assigned.

## What you bring

### The successful candidate will have:

- Certified technologist, architectural or engineering, or equivalent education and experience to the satisfaction of the Chief Building Official.
- A minimum of 3-5 years of directly related experience in a municipal building or construction field including a minimum 2 years coordinating the work of others.
- Must be qualified or eligible for qualification, under Bill 124 for the category, “general legal/process”, “Small Buildings”, “Large Buildings”, “Complex Buildings”, “Building Structural”, “Building Services”.
- Must have knowledge of the requirements of the following:
  - Ontario Building Code, specifically Parts 3, 4, 5, 9, 10, 11 SB-10 and SB12
  - The Building Code Act
  - National Building Code
  - Ontario Fire Code
  - National Fire Protection Act
  - Other applicable laws as they apply to buildings in general
- Membership in the M.A.A.T.O., O.A.C.E.T.T., or O.A.A.A.S. would be an asset.
- Eligibility for designation through the OBOA, would be an asset.
- Fundamental knowledge of structural, mechanical, plumbing, and electrical installations.
- Ability to interpret design drawings and specifications for buildings and their component parts.
- Strong organizational and time management skills with the ability to multi-task and meet multiple deadlines.
- Excellent computer skills, including thorough working knowledge of database and word processing systems and software applications.
- Excellent records management skills.
- Must possess excellent customer service and problem-solving skills.
- Excellent analytical, report writing and verbal communication skills, along with the ability to deal effectively and courteously with all levels of the organization and within a team environment.
- Legally able to work in Canada.

## What we offer

- Salary: \$87,668 to \$101,880 - Code 14 of the 2024 Inside Collective Agreement.
- The Municipality of Clarington offers flexible work arrangements for eligible roles, where employees are empowered to do their best work in the way that works for them. Currently, this position is eligible for a flexible work arrangement option. Further details on this program will be discussed through the selection process.
- A comprehensive benefits and pension program to ensure that your total compensation package addresses both your work and life needs.
- Hours of work: 35 hours per week, with after-hour meetings required

## We are an equal opportunity employer

The Municipality of Clarington is a progressive employer committed to equity, inclusion and diversity within its community and organization. We are committed to building an inclusive and barrier-free environment for our team.

We are pleased to accommodate individual needs in accordance with the Accessibility for Ontarians with Disabilities Act, 2005, within our recruitment process. If you require accommodation at any time throughout the recruitment process or in performing your position, should you be selected, please contact the Human Resources Division at [careers@clarington.net](mailto:careers@clarington.net).

## Additional information and requirements

Prior to starting the position, the successful candidate must provide, at their own expense, the following:

- Must possess and maintain a valid Ontario Driver's License Class "G" with a satisfactory Driver's Abstract and access to reliable transportation.
- A current (with the last 180 days) satisfactory criminal reference check, directly from a Canadian Police Information Centre. Criminal Records Checks from third party agencies are not acceptable. Applicants who have been employed with the Municipality within the last year and have provided a criminal reference check within the last 365 days are exempt from providing another criminal reference check.

## Privacy

Applicant information is collected under the authority of The Municipal Act, 2001 and the Municipal Freedom of Information and Protection of Privacy Act for the purpose of evaluating the applicant. Questions about this collection should be directed to the Municipal Clerk, 40 Temperance Street, Bowmanville, ON L1C 3A6 or by phone at 905-623-3379 ext. 2109.

## Ready to apply?

Please submit your application online by **May 16, 2025, at 11:59 PM.**

We thank all applicants for their interest. However, only those under consideration will be contacted.