

# Plumbing Specialist

**Job ID:** 55952

**Job Category:** Audit, Compliance & Inspections

**Division & Section:** Toronto Building, Tor Bldg Scarborough District

**Work Location:** Various, see below

**Job Type & Duration:** Full-time, 2 Permanent vacancies

**Hourly Rate and Wage Grade:** \$53.21 to \$58.28, TF0237, Wage Grade 16

**Shift Information:** 35 hours per week, Monday to Friday

**Affiliation:** L79 Full-time

**Number of Positions Open:** 2

**Posting Period:** 15-May-2025 to 30-May-2025

## Location and Shift Information:

City Hall, 100 Queen Street West

North York Civic Centre, 5100 Yonge St

## Major Responsibilities

- Inspects plumbing system installations in all types of buildings to ensure compliance with the approved plans, the Ontario Building Code, referenced standards, City Sewer Use and Waterworks By-Laws within the timeframes specified in the legislation.
  - Prepares and submits written reports for each inspection made. Monitors progress of work.
  - Organizes workload, schedules inspections and documents inspection results, including the collection and attachment of photographs, documents and reports in the Division's computerized records management and tracking system.
  - Provides instruction to contractors, architects, engineers and the public on the regulations and required construction practices and investigates complaints.
  - Reviews plans and specifications from other disciplines, as required, to ensure overall compliance with the Ontario Building Code as it relates to plumbing and sewage systems.
  - Investigates complaints regarding contraventions of statutes, regulations and by-laws.
  - Advises Ministry of Labour of unsafe working conditions or sites.
  - Inspects fire damaged or unsafe buildings to determine extent of damage and required repairs/replacement with respect to plumbing and sewage systems.
  - Issues Orders and Notices of Violation (Ticket Offence Notices) in response to deficiencies.
  - Inspects for LLBO clearances.
  - Appears and gives evidence in court on the Ontario Building Code Act, the Ontario Building Code and other applicable laws and appears at the Ontario Building Code Commission.
  - Inspects and prepares evidence for presentation before the courts. Gives evidence on behalf of the City in civil litigation
  - Liaises with City Councillors, other divisions, community groups, agencies, other levels of government
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and other bodies regarding plumbing issues.

- Approves alternative design and equipment substitutions that vary from approved plans.
- Makes recommendations to improve Divisional policies, procedures and practices.
- Represents the Division at various committees and meetings.
- Conducts Part 9 plumbing inspections when required.
- Inspects for partial occupancy clearances.
- Responds to enquiries from the public concerning requirements of the Ontario Building Code related to plumbing.
- Attends to complaints (e.g. noise, road, civil disputes).
- Trains and mentors staff.

**Key Qualifications:**

**Your application must describe your qualifications as they relate to:**

1. Possession of a Provincial Plumbing Certificate.
2. Post secondary diploma/certificate related to the plumbing trade or have an equivalent combination of education and experience in the plumbing trade.
3. Considerable experience in the plumbing trade in all types of buildings
4. Experience reading plans/specifications pertaining to plumbing system installations in buildings.
5. Possession of a valid Ontario Class "G" Driver's License and access to a properly insured vehicle.

**You must also have:**

- Knowledge of on-site sewage systems.
- Knowledge of heating, ventilation and air conditioning systems operations and installations as they relate to plumbing.
- Knowledge of the Ontario Building Code requirements related to plumbing system installations.
- Must possess or ability to obtain the following Ministry of Municipal Affairs BCIN qualification requirements for building officials: Plumbing - All Buildings & General Legal/Process or Powers and Duties of a Chief Building Official.
- Ability to effectively resolve complex issues regarding plumbing matters.
- Good oral communication skills with the ability to submit oral evidence in court.
- Good written communication skills with the ability to prepare accurate written reports.
- Knowledge of and ability to apply the Ontario Occupational Health and Safety Act and Regulations relevant to building construction.
- Basic computer skills such as basic word processing, email software and knowledge of Integrated Building Management Systems (IBMS)
- Physically capable of performing required duties and able to work in all weather conditions.
- Ability to communicate effectively and courteously with customers, general public and all levels of staff by telephone, in person, and in writing

**How to Apply:**

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For more information on this and other opportunities with the City of Toronto, visit us online at <https://jobs.toronto.ca/jobsatcity/>. To apply online, submit your resume through the job portal, quoting **Job ID 55952**, by **Friday, May 30, 2025**.

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### **Equity, Diversity and Inclusion**

The City is an equal opportunity employer, dedicated to creating a workplace culture of inclusiveness that reflects the diverse residents that we serve. Learn more about the City's commitment to [employment equity](#).

### **Accommodation**

The City of Toronto is committed to creating an accessible and inclusive organization. We are committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). Should you require Code-protected accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs. [Disability-related accommodation during the application process is available upon request](#). Learn more about the City's [Hiring Policies and Accommodation Process](#).

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