

Senior Building Inspector (Special Project)

Temporary- Part Time, approximate 5 Year Duration



JOB OVERVIEW	
Job title	Senior Building Inspector
Organization and department	In this position, you will be working as part of our building code operations team, where you will conduct building inspections for multiple large ICI construction projects in Moosonee, Ontario.
Location and hours	<p>We value flexible work arrangements that balance family commitments and productivity. This is a hybrid position combining travel and working from home or in our Cambridge office.</p> <p>Virtual Inspections: Flexible hours, approximately 4-7 hours a week as needed for the project.</p> <p>In Person Inspections: Bi- monthly, (3 days per trip). The mode of travel is both driving and flying.</p> <p>The expected duration of work is 5 years based on project duration.</p>
Hiring manager/ supervisor	Devon Staley, Manager of Chief Building Official Services devon@rsmbuildingconsultants.com
JOB SUMMARY	
<p>RSM Building Consultants has contracts with municipalities across Ontario to provide support for enforcement of the Building Code Act. Some municipalities require only inspection support, but other times RSM provides full building department support for small or northern communities. The Senior Building Inspector will conduct inspections both virtually and in-person to determine compliance with the building code, and work with individuals to gain compliance.</p> <p>The highlight of this role will be working on the new Weeneebayko Area Health Authority Development in Moosonee, Ontario. This \$1.9-billion-dollar project involves the construction of a new regional hospital, elder care lodge, visitor hostel and staff accommodations. This role will also include enforcement of the building code on other projects within the community of Moosonee.</p>	

JOB RESPONSIBILITIES

Typical responsibilities in this position include:

- Working with the RSM Chief Building Official to determine a schedule of inspections.
- Collaborate and maintain an inspection schedule with the building permit coordinator.
- Review approved drawings related to the building permit requiring inspections.
- Travel to Moosonee, Ontario to conduct on-site inspections.
- Conduct virtual inspections using Microsoft Teams.
- Participate in project meetings with contractors and stakeholders using Microsoft Teams.
- Use the Cloudpermit Building Permit Software to enter notes and provide status of inspection results and communication.
- Monitor status of issued building permits and follow up to ensure compliance and closure of building permits.
- Issue building codes orders where necessary.
- Preparation of court briefs for building code charges if necessary.

SKILL REQUIREMENTS

Required:

- **Proven Municipal Inspection Experience:** Large Complex ICI projects that include multi layered inspections, Building Services and Site Services.
- **Proficiency in Computer Software:** Skilled in Microsoft Office Suite and Cloud Permit programs.
- **Strong Organizational Skills:** Ability to manage multiple tasks and keep projects organized with multi layered progress inspections, maintain filing systems, and meet deadlines with attention to detail.
- **Effective Communication:** Excellent written and verbal communication skills to interact with staff, clients, and stakeholders professionally.
- **Customer Service Excellence:** Friendly and approachable, with the ability to resolve inquiries or complaints efficiently.
- **Time Management:** Demonstrated ability to prioritize tasks, manage schedules, and coordinate meetings or events independently.
- **Technical Aptitude:** Comfortable with troubleshooting basic IT issues, both working from home and in the field.
- **Confidentiality and Discretion:** Handles sensitive information with professionalism and integrity.
- **Team Collaboration:** Works well in a team environment, supporting colleagues and other departments as needed.
- **Problem-Solving Abilities:** Resourceful and adaptable, with strong decision-making skills to address challenges.
- **Relevant Experience and Certifications:** 10 + years of experience as a municipal building official, BCIN Qualifications: Complex Buildings, Large Buildings, Structural, Building Services, Plumbing - All Buildings and General Legal, Experience inspecting large ICI Buildings.

Preferred:

- **Additional Experience and Certification:** Certified Building Code Official (CBCO), Experience as a Plans Examiner at a municipality.

- **Computer Knowledge:** Experience and flexibility working with modern technologies (i.e. BIM modelling, 3D camera scanning etc.)

WORKING ENVIRONMENT

Regularly interact with learners, subcontractors, and affiliate organizations to provide essential information and services.

Embrace challenging deadlines with enthusiasm and adaptability in a dynamic work setting. Leverage your problem-solving abilities, independence, and self-motivation to excel in this role.

You will be part of a supportive and collaborative department where collaboration and mutual respect are central to achieving our goals.

COMPENSATION

- Hourly Wage \$65.00/hour, inspection hours may occur between 8:30am-4:30pm, Monday to Friday.

HOW TO APPLY

The posting will remain open until the position is filled, preferred August 2025.

Please email your cover letter and resume to info@rsmbuildingconsultants.com

We thank all applicants for their interest. However, only those being considered for an interview will be contacted.