



BUILDING INSPECTOR I OR II

Job Posting ID:	26-01
Department & Section:	Building Department, Community Services
Job Type & Duration:	Full-Time, Permanent
Salary:	\$40.18 per hour (Building Inspector I), \$43.30 per hour (Building Inspector II)
Hours Of Work:	8:30 a.m. to 4:30 p.m., Monday to Friday (37.5 hours a week)
Environment:	Unionized
Number Of Positions Open:	1
Type Of Vacancy:	Existing position that is currently vacant.
Posting Period:	January 5, 2026 to March 31, 2026
AI Disclosure:	The City does not make use of Artificial Intelligence in the hiring process.

With a population of approximately 53,000, North Bay is a beautiful, vibrant and diverse community nestled between Lake Nipissing and Trout Lake. Conveniently located just three and a half hours from major Ontario centres such as Toronto and Ottawa, North Bay is a progressive community well positioned for growth.

Join our team and create your future with the City of North Bay. Discover the Gateway to the North, where easy living is embraced.

Applications are invited for the position of Building Inspector within the Corporation of the City of North Bay's Building Department. Under the direction of the Chief Building Official, carries out the statutory duties of Building Inspector I or II, and is responsible as assigned and appointed for the enforcement of the Building Code Act and Regulations and other By-laws in accordance with appointment By-laws as they relate to residential projects. Examines plans, obtains information for issuance of building permits, conducts inspections and maintains accurate records. Conducts investigations, issues Provincial offences Certificates and summons. Carries out duties of Municipal Law Enforcement Officer, Property Standards Officer, Provincial Offences Officer and other related duties as assigned by the Chief Building Official.

Qualifications:

- Graduate of Architectural or Engineering Technologist Program or related discipline.
- Completion of the following courses related to Bill 124:
Building Inspector I (Legal Processes and Responsibilities, The House, HVAC House, Plumbing the House) or **Building Inspector II** Completion of eleven (11) courses related to Bill 124: (Legal Processes & Responsibilities, The House, HVAC House, Plumbing - the House, Small Buildings, Detection - Lighting & Power, Building Services, Building Structural, Plumbing – All Buildings, Large Buildings and Complex Buildings).
- Five (5) years previous related experience.

- Thorough knowledge of Building Code Act, Ontario Building Code, Provincial Offences Act and related documents.
- Training in Ontario Municipal Law Enforcement and Ontario Property Standards.
- Thorough knowledge of construction materials and techniques.
- Excellent interpersonal and communication skills.
- Must possess a valid Ontario Driver's License and have a vehicle available for use on the job.

We offer a comprehensive benefit package including **Health and Dental Benefits, and Life, Long-Term Disability, and AD&D Insurance, as well as an Employee Assistance Program**. The City of North Bay is an **Ontario Municipal Employees Retirement System (OMERS)** Employer. For more information on a defined pension plan benefit please visit: <https://www.omers.com/>

Qualified applicants are invited to submit a detailed resume and covering letter in one document, saved in PDF format, no later than March 31, 2026, via email to: staffing@northbay.ca. Please identify the Posting ID (26E-01) in the subject line.

Application review will begin on February 2, 2026. Please be advised that the applications will be reviewed on a first come, first serve basis, and the posting may close once a qualified match is found. While we appreciate the interest of all applicants, only those selected for an interview will be contacted.

Accommodation will be provided in all parts of the hiring process as required under the City of North Bay's Accessibility Policy. We encourage applicants to make their needs known to Human Resources in advance.

An Equal Opportunity Employer