

At the City of Brampton, our focus is people. From our employees to the community we serve, people are at the centre of everything we do. Our city is a living Mosaic made up of 250 cultures and 171 spoken languages. Recognized by **Forbes** as one of Canada's top employers and **Maclean's** best communities in Canada, the City of Brampton is a dynamic and innovative place to work and experience. We want you to join us in serving our diverse community with pride and passion.

Our Focus Is People 



**JOB TITLE:** Supervisor, Inspections, Building

**DEPARTMENT:** PLANNING, BUILDING & GROWTH MANAGEMENT

**POSTING NUMBER:** 106959

**NUMBER OF POSITIONS:** 1

**JOB STATUS & DURATION:** Full Time Permanent

**HOURS OF WORK:** 35 hour workweek

**LOCATION:** FCCC-1 8850 McLaughlin Rd S.

**SALARY GRADE:** 7

**HIRING SALARY RANGE:** \$114,550.00 - \$128,869.00 per annum

**MAXIMUM OF SALARY RANGE:** \$143,188.00 per annum

**JOB TYPE:** Management and Administration

**POSTING DATE:** January 23, 2026

**CLOSING DATE:** February 05, 2026

## **AREA OF RESPONSIBILITY:**

Reporting to the Manager, Inspections, responsible for the field supervision of Inspectors; monitors the inspection program to ensure proper and consistent application of technical standards and divisional standard practices; makes recommendations for improvements in procedures, methods and policies. Provides guidance and direction to Building Inspectors.

- Responsible for the day-to-day implementation of procedures, policies and regulations for building inspections.
- Provides guidance to and leads inspectors in the implementation of their duties.
- Reviews Inspector's daily inspection reports and orders.
- Monitors the Inspection tracking (AMANDA) program.
- Prepares reports and summaries for complex projects, and projects with technical or regulatory issues.
- Establishes inspection protocol on new projects.
- Coordinates special inspections, final inspections and site meetings for special and major projects.
- Coordinates retrofit and hand-off inspections with Fire Department.
- Interacts with designers, contractors, trades, homeowners, internal and external agencies (Public Works, Development Engineering, By-law Enforcement, Fire Department, Region of Peel – Public Works, Conservation Authorities, etc.).
- Responds to enquiries and complaints as assigned and takes appropriate action.
- Participates in the recruitment process for Inspectors and provides input.
- Participates in the training of new inspectors and implementation of new and revised inspection processes.
- Assists Manager of Inspections in the preparation and maintenance of standard practices.
- Maintains and updates current knowledge, skills and professional certification to meet organizational and provincial standards.

## SELECTION CRITERIA:

### EDUCATION:

- Post-secondary diploma or degree
- Certified Engineering Technologist (OACETT) or Architectural Technologist (MAATO); or the equivalent thereof
- Successful completion of Legal, Part 9 and Part 3 Building Code courses are mandatory

### EXPERIENCE:

- Minimum of 5 years in a building code enforcement capacity or related construction regulatory environment
- Managerial/supervisory experience in a related field is preferred

### OTHER SKILLS AND ASSETS:

- Proven ability to work effectively with staff in a team environment
- Computer literate and experienced working with office software such as MS Word, Excel, etc.
- Demonstrated public relations and customer service skills
- Proficient in oral and written communication
- Good performance and work record

*\*\*Various tests and/or exams may be administered as part of the selection criteria.*

**Interview:** Our recruitment process may be completed with video conference technology.

As part of the corporation's Modernizing Job Evaluation project, this position will undergo an evaluation which may result in a change to the rate of compensation. Any changes affecting this position will be communicated as information becomes available. \*Hybrid until January 5, 2026.

If this opportunity matches your interest and experience, please apply online by clicking the button quoting **reference #106959 by February 05, 2026** and complete the attached questionnaire. We thank all applicants; however, only those selected for an interview will be contacted. The successful candidate(s) will be required, as a condition of employment, to execute a written employment agreement. A criminal record search will be required of the successful candidate to verify the absence of a criminal record for which a pardon has not been granted.

As part of the application process, applicants will be invited to complete a self-identification survey. The survey is voluntary. Participation in the survey will have no impact on hiring decisions. Should you wish to opt out of completing the survey, please select "prefer not to answer" as a response to each question. All information collected is confidential and will not be shared with the hiring manager. The surveys will be anonymized and will be kept separate from applicant or employee files, such that the individuals who completed the surveys will not be identifiable. The results of the survey will assist in the analysis of disaggregated metrics for organizational planning purposes and our commitment to advance and foster diversity, equity, and inclusion. The City may use anonymized data to produce aggregate reports for internal or external use.

Please be advised, the City of Brampton uses email to communicate with their applicants for open job competitions. It is the applicant's responsibility to include an updated email address that is checked daily and accepts emails from unknown users. As we send time sensitive correspondence via email (i.e. testing bookings, interview dates), it is imperative that applicants check their email regularly. If we do not hear back from applicants, we will assume that you are no longer interested in the Job Competition and your application will be removed from the Competition.

If you would like to request content in an alternate format, please contact the Accessibility office by submitting a new [Alternate Format Request](#).



*The City is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you require any accommodations at any point during the application and hiring process, please contact [TalentAcquisition@brampton.ca](mailto:TalentAcquisition@brampton.ca) or 905.874.2150 with your accommodation needs, quoting the job opening ID#, job title. Any information received relating to accommodation will be addressed confidentially.*

