

Temporary Senior Building Inspector

Reporting to the Supervisor, Building Inspection and Enforcement, the Senior Building Inspector's primary responsibility will be to inspect construction for compliance with the Building Code Act ("the BCA"), the Ontario Building Code ("the OBC"), and applicable by-laws and legislation, and document the status of construction and identified deficiencies. The individual will be required to provide expertise and advice to permit holders and building professionals in the construction of buildings by engaging in frequent discussions and providing technical information, material evaluation and building code interpretation.

Job Duties Include

The following responsibilities and duties of this position include but are not limited to:

- Ensures buildings are constructed in accordance with permit drawings and related documentation, applicable codes, acts and by-laws prior to final sign off.
- Documents and maintains accurate notes and inspection reports.
- Initiates and/or Issues orders under the BCA (e.g. Order to comply, Order Not to Cover, Order to Remedy Unsafe Building etc.).
- Determines when additional inspection fee notices are implemented as required under the building bylaw.
- Collaborates with Fire Department staff to ensure compliance with the Ontario Building Code for fire safety matters, prior to permitting buildings to be occupied.
- Assists in interpreting required regulations contained in the Building Code Act and Ontario Building Code; as well as provide recommendations to legislative changes directly related to Ontario Building Code applications.
- Provides customer services by responding to customer inquiries and contentious issues raised by residents, members of Council, staff and outside agencies by making prompt contact, communicating a plan of action and following up in a timely and professional manner.
- Provides advice to architects, engineers, designers, consultants, owners, developers and builders, as appropriate, to enable them to understand the nature of any technical requirement and/or nonconformity and provide conflict resolution assistance to rectify contraventions and omissions in an expeditious manner.
- Aids the Supervisor in planning and implementation of Sectional work plans and priority projects.
- In the absence of the Supervisor, assigns and manages Building Inspection and Enforcement staff workload.

Qualifications/Skills

- College Diploma or University Degree in Architecture, Building Science, or Civil Engineering, or a combination of training, education and experience deemed equivalent.
- Minimum five (5) years progressively responsible experience in: municipal building inspections, professional designer consultation, geotechnical and hydro-geological report evaluation, administration of the legal aspect of the BCA, permits and orders issuance, representation in courts, and customer service or a combination of training, education and experience deemed equivalent.

- Completed training, examinations, and registration with the Ministry of Municipal Affairs and Housing, in the following categories as defined under the Ontario Building Code, Division C - Part 3:
 - General Legal Process
 - Complex Buildings
 - Large Buildings
 - Building Structural
 - Building Services
 - Small Buildings
 - Plumbing – All Buildings
 - House
 - HVAC – House
 - Plumbing – House
- Accreditation as a Certified Building Code Official (CBCO) with the Ontario Building Officials Association (OBOA), is considered an asset.
- Accreditation as a Certified Engineering Technologist (CET), Member of the Association of Architectural Technologist of Ontario (MATTO), or an equivalent professional designation is considered an asset.
- Strong Building Code knowledge and experience to deal with highly complex life and fire safety matters; and is able to provide advice to architects and engineers.
- Excellent ability to read and interpret building plans and specifications.
- Excellent ability to think logically and consistently to ensure decisions are not arbitrary and are based on rational approaches in solving issues at hand.
- Strong research skills: able to seek and analyze information from all sources to properly assess status of assigned projects, identify best practices, and recommend improvements to operating procedures and standards.
- Maintains an active professional network within functional area of expertise to ensure up to date knowledge on trends and leading practices of profession.
- Advanced skills in Microsoft Office 365 (Word, Excel, PowerPoint, Outlook, Teams).
- Valid G driver's license with a clean driver's abstract.
- Upon hire, ability to provide a Criminal Record Check that is satisfactory to the Town of Ajax.

What is offered to staff

- **Compensation:** \$99,903.00 - \$124,878.00 per year
- **Contract Duration:** This temporary full-time position is approximately 12 months in duration.
- **Town Perks:** The Town offers temporary staff access to an Employee & Family Assistance Program, Health & Wellness Program, Town of Ajax Fitness Centre Combo Membership and a defined pension plan (OMERS pension).

How to Apply

To learn more about this exciting opportunity, go to www.ajax.ca and apply today!

Equal Opportunity Employer

The Town of Ajax is committed to employment equity and building a workplace where all employees feel valued, respected and supported. We welcome applications from candidates of all backgrounds, especially those who have been historically excluded, including Black and Indigenous people, racialized communities, disabled persons, 2SLGBTQIA+ individuals, and

others facing systemic inequities. If selected for an interview, you will be provided with an opportunity to indicate your access needs. We are committed to ensuring an accessible and respectful hiring process.