



THE CORPORATION OF THE COUNTY OF PRINCE EDWARD
JOB OPPORTUNITY
BUILDING INSPECTOR - LEVEL II (FULL-TIME, PERMANENT)
DEVELOPMENT SERVICES
FILE #: 2025-25

About Us:

Prince Edward County is fortunate to boast a mixture of prosperous agricultural lands, rural and environmentally-protected landscapes, varied and stunning shorelines, and an array of quaint towns and villages. It is these elements, taken together, that define The County's desirable quality of life and quality of place. What is most valuable, and worth protecting, will always lead back to our roots, set deep into the physical elements that shape this island.

We recruit people that have an ability and desire to make positive change, believe in inclusion and collaboration, and work hard to give back to our local and vibrant community. Our employees are offered more than a job. We offer career opportunities to enhance the quality of life of our employees and the municipality as a whole. Your work will benefit our residents, local businesses and tourists and other visitors alike by creating a leading municipality where people want to work and play. As a Certified Living Wage Employer, we are committed to respecting employees, their families, and the community that they live in.

About This Position:

The Human Resources Department is currently accepting applications for the permanent full-time position of **Building Inspector - Level II**. Reporting to the Chief Building Official, The Building Inspector - Level II ensures that the construction, alteration, plumbing, HVAC and onsite sewage of all houses, large buildings and complex structures is in accordance with all municipal by-laws, the Building Code Act, Ontario Building Code and other relevant acts, legislation or regulation.

The ideal candidate will possess the following qualifications:

- Completed post-secondary education in a related field such as Architectural Technology, Engineering or an equivalent combination of education and experience.
- Has obtained a minimum level certification of qualifications in House, HVAC House, Plumbing House, Septic House, Small Buildings, Plumbing All Buildings, Building Services, Building Structural, On-Site Sewage Systems, Large Buildings, Complex Buildings and General Legal from the Ministry of Municipal Affairs and Housing.
- CBCO certification through the Ontario Building Officials Association is considered an asset.
- Minimum of five (5) years of experience in enforcement of the Ontario Building Code.
- Ability to work independently and within a team environment.
- Significant knowledge of the Ontario Building Code and Act.
- Excellent interpersonal, written and verbal communication skills.

- Proficiency in the use of computers, with knowledge related to Microsoft Office Software.
- Satisfactory Criminal Background Check.
- Valid “G” Ontario Driver’s License in good standing.

The starting rate of pay for this position is \$42.97 per hour (40 hour work week) per Band 13 of CUPE Local 2275’s Collective Agreement. Compensation also includes a competitive benefit package and membership in OMERS, a defined benefit pension plan. Please direct your application prior to **4:00 pm on October 10, 2025** to careers@pecounty.on.ca.

We thank all candidates for their interest, however, only those selected for an interview will be contacted. The County is an equal opportunity employer and support applicants with disabilities. Accommodations are available upon request throughout the recruitment process. Please email your request or call (613) 476-2148 ext. 1041.

The personal information being collected will be used in accordance with *The Municipal Act* and *The Municipal Freedom of Information and Protection of Privacy Act* and shall only be used in the selection of a suitable candidate.