

The City is seeking an experienced Building Official to join our team!

Job Status: Full -time Permanent

Division: Community Services

Department: Building and By-Law Enforcement Services

Union: [CUPE 3690](#)

Salary: 60,842.60 - 93,602.60

Closing Date: June 18, 2025

About the City of Sarnia

Located at the mouth of the St. Clair River on the shores of Lake Huron, the community of Sarnia is known for its breathtaking waterfront, pristine beaches and beautiful parks system. Situated on the American border, just a short drive from London, Ontario, the community boasts a host of recreational opportunities, state-of-the-art healthcare, a vibrant cultural scene, and excellent education paired with a high standard of living and mild climate.

Ranked one of the most affordable medium-sized cities in Ontario, Sarnia, with its 72,000 residents, is home to over 1,000 acres of parkland and 40 km of trails in addition to 4 golf courses, 16 art galleries, 6 museums, and 3 theatres across the County.

The Role

The Building Official is responsible for ensuring compliance with the Ontario Building Code, Municipal By-laws, and other related legislation through comprehensive site inspections, plans examinations, and permit processing for a variety of construction projects, including large and complex buildings, small buildings, residential homes, accessory buildings, and more.

This role involves reviewing and approving plans for new construction, renovations, and additions, and collaborating with architects, engineers, developers, and other stakeholders to ensure that designs meet legal and safety requirements. The Building Official also enforces City By-laws, provides customer service to the public and contractors, and responds to inquiries regarding the Ontario Building Code and Municipal By-laws.

The Candidate

The successful candidate will have the following demonstrated competencies:

- Three-year college diploma in Civil Engineering/Architectural or Construction Technology plus 2-3 years related work experience or an equivalent combination of education, training and experience.
- Provincially registered (BCIN) as required under Div. C 3.1.4.1 of the Building Code Act for House, Small Buildings, Large Buildings, Complex Buildings, Building Services, HVAC House, Detection, Lighting and Power, Building Structural and Legal (inspector)
- Thorough working knowledge of the Building Code Act, Ontario Building Code, Municipal By-laws, Provincial Offences Act and service levels and standards.

- Extensive knowledge related to the interpretation of blueprints / drawings / specifications against the requirements of the Ontario Building Code;
- Ability to liaise effectively with colleagues, staff, the public, building industry, and outside agencies to achieve collective goals while managing expectations within approved service levels;
- Excellent oral and written communication skills
- Proficiency with related computer software applications;
- Ability to manage time effectively to meet established deadlines, work with competing priorities and stakeholder's needs/expectations.

Why Work With Us

It's an opportunity to work in a dynamic and collaborative environment where your organizational skills, attention to detail, and professionalism will be highly valued.

The City offers competitive salaries alongside extended health, dental and travel benefits, life insurance coverage, access to our Employee & Family Assistance Plan (EFAP), and enrollment in the OMERS (Ontario Municipal Employees Retirement System) pension plan.

We are an organization focused on the health and well-being of our employees, including a priority on work-life balance delivered through a unique earned-day-off package in addition to vacation time offerings.

The City is an inclusive and equitable Corporation that encourages applications from qualified individuals of all genders, persons with disabilities, members of visible minorities and Indigenous persons. Appropriate accommodations will be provided upon request throughout the hiring process as required by the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code. Information received relating to accommodation and diversity will be addressed confidentially.

Personal information is being collected under the authority of the Municipal Act and will be used to determine the qualifications for employment with The Corporation of the City of Sarnia. Questions about this collection should be directed to the City Clerk, 255 Christina St. N., Sarnia, ON N7T 7N2, 519-332-0330 ext. 3366.

[APPLY HERE](#)